

HOW TO APPLY FOR RESIDENTIAL 'EXPRESS' PERMITS (SELF-ISSUED)

The screenshot shows the EPICLA website interface. At the top, the URL is <https://epicla.lacounty.gov/>. The header features the EPICLA logo (Los Angeles County Electronic Permitting & Inspections) and the County of Los Angeles seal. A navigation bar includes links for Apply, Transportation, Building Permit Help, Customer Survey, Map, Pay Invoices, Search, Help, and Calendar. The main content area displays a 'Log In' form with fields for Username and Password, a 'Remember Me' checkbox, and a 'Log In' button. Below the button are links for 'Forgot your password? Reset it', 'Forgot your username? Email it', and 'Don't have an account yet? Register Here'. Two callout boxes provide instructions: a green one pointing to the login fields and an orange one pointing to the recovery links.

To log in, enter your username and password

If you forgot your password, username, or have not registered, use the appropriate links here

Home

The screenshot shows the EPIC LA Home screen. At the top left is the EPIC LA logo with the text "Los Angeles County - Electronic Permitting & Inspections". To the right of the logo is the County of Los Angeles seal. In the top right corner, it says "Good Afternoon, Guest". Below the logo is a navigation bar with links: Home, Apply, Request Inspection, Transportation, Building Permit Help, Customer Survey, Map, Report, Search, Help, and Calendar. A blue banner below the navigation bar contains the text: "Public Works offices are open to the public. All in-person customers will be served on a first-come, first-served basis. You may also schedule **virtual appointments** with our plan checkers." The main content area features a "Welcome to EPIC-LA" heading and six service tiles: "Login or Register", "Apply", "Permit/Plan Helper App", "Pay Invoice", "Search Public Records", and "Request Inspection". A green callout box with a white border points to the "Apply" tile, containing the text "Click on Apply from the Home Screen".

EPIC LA
Los Angeles County - Electronic Permitting & Inspections

Good Afternoon, [Guest](#)

Home Apply Request Inspection Transportation Building Permit Help Customer Survey Map Report Search Help Calendar

Public Works offices are open to the public. All in-person customers will be served on a first-come, first-served basis. You may also schedule **virtual appointments** with our plan checkers.

Welcome to EPIC-LA

Login or Register
Login or register for a new account.

Apply
This tool will allow you to view permits/plans that are available to be applied for.

Permit/Plan Helper App
This tool will help you select the correct permit or plan to apply for.

Pay Invoice
Pay for an invoice. An invoice number is required.

Search Public Records
This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

Request Inspection
Click here to request an inspection on an existing record.

Click on Apply from the Home Screen

Finding the Permit Application

Home Dashboard **Apply** My Work Request Inspection Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Application Search for "express"

express

Express Electrical Permit - County

Click the desired application to reduce list

Or click here to search

LICENSES PERMITS PLANS

[Show Categories](#) [Show My Templates](#)

Home Dashboard **Apply** My Work Request Inspection Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Application Assistant

Express Electrical Permit - County

All Trending LICENSES PERMITS PLANS

[Show Categories](#) [Show My Templates](#)

Express Electrical Permit - County

Category Name: County of Los Angeles Express Building Permits

Description: Apply here for a self-issued electrical permit for a RESIDENTIAL project located in unincorporated County Area. Please note, this application is utilized for electrical work or for projects where the building permit has already been issued.

Apply

Click "Apply"

Step 1 – Location

LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located.

- When searching by address, it is recommended to enter only the house number and street name
- When searching by AIN, enter the AIN without dashes (e.g. use "1234567890" instead of "1234-567-890")
- If vacant land, just search for and select the parcel AIN(s). If the location is not within the jurisdiction for this plan/permit/business type, a warning will appear.
- Click [address location help](#) for additional information.

Click the “+” to add a project location

Method 1: Adding by Address

◀ Back to Application

Add Location

Address Parcel

Add Address As Location ▼

Search

Address Information

Search Search Addresses 🔍

The default selection is to search by Address

Searching by number and street name only is enough (ex: 900 Fremont)

[Back to Application](#)

Add Location

Address

Parcel

Add Address As

Location

Search

Address Information

Search 

Address	Action
[Redacted]	Add

Results per page 1 - 1 of 1 << < 1 > >>

Click "Add" to set the project location

Method 2: Adding by Parcel

The screenshot shows a web application interface with the following elements:

- Top left: [Back to Application](#)
- Section header: **Add Location**
- Form controls: Two buttons, "Address" (disabled) and "Parcel" (active), are shown. The "Parcel" button is highlighted with a green border and a green callout box.
- Callout box (green): "Alternatively, locations can be search by Parcel Number"
- Section header: **Parcel Information**
- Form control: A search input field with the placeholder text "Search Search Parcels" and a search icon. The input field is highlighted with an orange border and an orange callout box.
- Callout box (orange): "Search using only numbers (ex:1234567890)"

[Back to Application](#)

Add Location

Address

Parcel

Parcel Information

Search

Parcel Number	Section	Township	Range	Action
<input type="text"/>				<input checked="" type="checkbox"/>

Results per page 1 - 1 of 1 << < 1 > >>

Check the box

Search to find address

Search Associated Addresses

Parcel Information

Search

Parcel Number	Section	Township	Range	Action
[REDACTED]				<input checked="" type="checkbox"/>

Results per page 10 1 - 1 of 1 << < 1 > >>

Associated Addresses

Associated Addresses for Parcel - # [REDACTED]

Address	Action
[REDACTED]	<input checked="" type="checkbox"/>

Results per page 10 1 - 1 of 1 << < 1 > >>

Check the box with the correct address. If there is no address, you can still add only the parcel

Add the address



Locations



Type



Contacts



More Info



Attachments



Signature



Review and Submit

LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located.

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- If vacant land, just search for and select the parcel AIN(s). If the location is not within the jurisdiction for this plan/permit/business type, a warning will appear.
- Click [address location help](#) for additional information.

Type: Location

[Redacted]

Main Address

Parcel Number

[Redacted]

Main Parcel

[Remove](#)

A draft of the application can be saved and then continued a later time. Drafts are accessed from the Dashboard

Save Draft

Next

1

Locations

2

Type

3

Contacts

4

More Info

5

Attachments

6

Signature

7

Review and Submit

LOCATIONS

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- Click [address location help](#) for additional information.

Type: Location

Main Address

Parcel Number

Main Parcel

Remove

If you see this warning, the location is not within unincorporated LA County. Please use our [Service Locator](#) to check jurisdiction for building permits

The following scenarios are preventing your application:

- Location must be in the Unincorporated County Area. Your selected location is not.
 - Parcel Number:

Step 2 – Description

Locations **2** Type 3 Contacts 4 More Info 5 Attachments 6 Signature 7 Review and Submit

PERMIT DETAILS

Please provide a short description for scope of work. This description cannot be updated once submitted.

* Permit Type: Express Electrical Permit – County

* Description: TYPE IN THE SCOPE OF WORK.

Permit Type cannot be changed

Add a description of work. Please be clear with description

Click "Next" to continue

Back Save Draft Next

Step 3 – Contacts

Apply for Permit - Express Electrical Permit - County *REQUIRED

Locations Type **Contacts** More Info Attachments Signature Review and Submit

CONTACTS

Please add any additional contacts that will participate on this project, such as submitting documents, paying bills, and checking status. You can only add contacts that have previously registered in EPIC-LA. You will be able to add contacts at any time during the project.

Please ensure that one of these contact types is added.

1. Owner Builder
2. B License Contractor (General)
3. C10 License Contractor (Electrical)

You can add your contractor certification via My Certificates tab in the My Account menu.

Select Type ▼

Add Contact

+

You are required to add contacts to the application. Please select proper contact type from drop down prior to adding contact. It is highly recommended that the property owner has an account

Back Create Template Save Draft Next

[Back to Application](#)

Add Contact

Add Contact As

Search

My Favorites

Search

Suggestion is to search by the user's that was used for the account

Sort

Favorite	First Name	Last Name	Address	Company	Email	Action
<input type="checkbox"/>						<input type="button" value="Add"/>

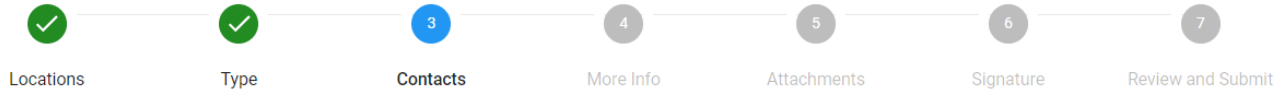
Results per page 1 - 1 of 1 << < 1 > >>

Contact can be added to Favorites for quick future use

Click "Add"

Apply for Permit - Express Electrical Permit - County

*REQUIRED



CONTACTS

Please add any additional contacts that will participate on this project, such as submitting documents, paying bills, and checking status. You can only add contacts that have previously registered in EPIC-LA. You will be able to add contacts at any time during the project.

Please ensure that one of these contact types is added.

- 1. Owner Builder
- 2. B License Contractor (General)
- 3. C10 License Contractor (Electrical)

You can add your contractor certification via My Certificates tab in the My Account menu.

The screenshot shows the 'Add Contact' form. On the left, there is a card for an 'Owner' named 'Count Chocula(You)' with a 'Remove' button. The main form has a 'Select Type' dropdown menu, the text 'Add Contact', and a large plus sign. An orange callout box points to the form with the text: 'Add additional contacts as necessary. If you are a contractor, be sure to add your license information in the My Account menu, My Certificates tab'. A green callout box points to the 'Next' button at the bottom right with the text: 'Click "Next" to continue'. At the bottom left, there are 'Back' and 'Create Template' buttons.

Step 4 – More Info

✓
Locations

✓
Type

✓
Contacts

4
More Info

5
Attachments

6
Signature

7
Review and Submit

MORE INFO

The below criteria are used to determine eligibility for the EXPRESS ELECTRICAL PERMIT. All answers must be YES to qualify and proceed with this permit type.

If in any situation you are unable to answer Yes, please use the Electrical Simple or Electrical Complex permit application.

If upon inspection it is determined that there were no active and issued building permit(s) associated to this parcel; or work is related or ancillary to an unpermitted repair/replacement, addition/alteration, or new construction; the subtrade permit will be suspended until appropriate building permit(s) are issued.

Please read the instructions and all questions carefully. There are questions that must be answered “Yes” to qualify for the Express Permit. Scroll beyond the questions to find fee items to apply for. Itemize what you are applying for.

Fee Items[Previous Section](#) | [Top](#) | [Main Menu](#)

Please fill in the requested items accordingly. You will NOT be able to add or update this information after you submit this application. If the item you are applying for is not listed, please apply for the Electrical Simple or Electrical Complex application. Electrical Complex is intended for applications that require plan review before issuance.

*Branch Circuits, 120V, 15 or 20A	<input type="text" value="Must be a numeric value. Enter 0 if N/A"/>
	Branch Circuits, 120V, 15 or 20A should be a number.
*Outlets-Lighting, Recept, Switch	<input type="text" value="Must be a numeric value. Enter 0 if N/A"/>

Enter the numerical value for the quantity of items you are applying for. If the item does not apply, put 0

Residential New BLDGS 1 or 2 Family (sf)

For Residential Express Electrical, if you are applying for a new building and solely based on the square footage of the structure instead of itemizing, enter the square footage in this field and 0 for the other items.

EPIC-LA Acknowledgement: I have selected and quantified all items appropriately for this permit. I understand that failure to do so may lead to subsequent fees and delays in the inspection process.

Must be acknowledged in order to continue

*

Back

Click "Next" to continue

It is important that you properly itemize what you are applying for. Failure to do so may lead to subsequent fees and delays in the inspection process.

Step 5 – Attachments

Locations ✓ Type ✓ Contacts ✓ More Info ✓ Attachments 5 Signature 6 Review and Submit 7

Attachments

Please download, fill out, and upload a copy of the [Permit Declaration](#)

If obtaining the permit as an Owner Building, please upload the following:

- Driver's License (must reflect current address to verify property is owner occupied)
- Proof of Ownership (i.e. utility bill, property tax bill)
- Filled out and signed copy of the [Owner Builder Declaration](#)

If obtaining the permit as a Contractor, please upload the following:

- Pocket License
- Proof of Workers Compensation

Permit Declaration form is required for all applications. Download the form, fill it out, and upload to the designated tile. Additional documents are required depending on who is obtaining the permit. Please read the instructions carefully and upload the appropriate files. Failure to do so may lead to delays in the inspection process.

Permit Declaration
Add Attachment
+
Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .csv,...

REQUIRED

Select Type
Add Attachment
+
Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .csv,...

Back Click "Next" to continue Save Draft Next

Step 6 – Signature

Locations Type Contacts More Info Attachments **Signature** Review and Submit

SIGNATURE

By my signature below, I certify the following:

- I am the property owner or authorized to act on the property owner's behalf.
- I have read the application and the information and acknowledgements I have provided are true and correct.
- I agree to comply with all applicable city and county ordinances and states laws relating to building construction.
- I authorize representatives of this county to enter the above-identified property for inspection purposes
- I am performing work in at least two trades that exceed \$500.00 minimum to qualify as unrelated specialty trade or crafts (Applies to Class B Contractor)

* Please type your name as consent to electronically sign this application.

Enable Type Signature

Fill in the fields as required

X Draw Signature Here

Clear

Back Click "Next" to continue Save Draft Next

Step 7 – Review and Submit

Progress bar showing steps: Locations, Type, Contacts, More Info, Attachments, Signature, Review and Submit (7). A blue "Submit" button is visible.

Locations

Location	[REDACTED]
Parcel Number	[REDACTED]

Basic Info

Type	Express Electrical Permit - County
Description	[REDACTED]
Applied Date	[REDACTED]

Scroll down to review the application information is complete and correct

Back Create Template Save Draft Submit

There will be another button to submit at the bottom of the page. Click "Submit" to finish

This screenshot shows a horizontal navigation bar with four buttons: 'Back' (blue), 'Create Template' (grey), 'Save Draft' (grey), and 'Submit' (blue). A green callout box points to the 'Submit' button, containing the text: 'There will be another button to submit at the bottom of the page. Click "Submit" to finish'.

✔ Your application was successfully submitted!
Application has been successfully submitted, please proceed with paying the invoice to get your permit.
Continue to permit

View Details Add to Cart

Fees

You will see this message after a successful submittal and can then pay the invoice or view details

This screenshot shows a confirmation message: '✔ Your application was successfully submitted!' followed by the text 'Application has been successfully submitted, please proceed with paying the invoice to get your permit.' Below this is a blue button labeled 'Continue to permit'. To the right is a 'Fees' section with a blacked-out area and two buttons: 'View Details' (grey) and 'Add to Cart' (blue). An orange callout box points to the 'View Details' button, containing the text: 'You will see this message after a successful submittal and can then pay the invoice or view details'.

You will see a confirmation screen after submitting. Click "Continue to permit" to enter the permit case page to see the permit case number. Fees for the permit are automatically invoiced and ready to pay when adding to cart

Paying Invoice

Shopping Cart

Invoice: [REDACTED] Description: UNC-EXPR [REDACTED]
Due Date: [REDACTED]

Case Number	Project	Case Address	Amount Due
UNC- EXPR [REDACTED]		[REDACTED]	[REDACTED]

Total [REDACTED]

Check Out

Remove

Top | Main Menu

Click "Check Out" to continue

Total [REDACTED]

Check Out

After adding to cart, review cart and check out.
Proceed through the entire payment process until the payment is processed and you return to EPIC-LA.

Finding Your Permit and Important Documents

Dashboard Apply **My Work** Request Inspection Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help

My Work


MY INVOICES **MY PERMITS** MY INSPECTIONS REQUEST INSPECTIONS

Search... Export to Excel

Display Active

Permit Number	Project	Address	Permit Type	Status	State
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To find your permit and other important documents, go to the My Work menu and then select the My Permits tab. Update the Display drop-down to Active and then click on the permit number link

Permit Number: [REDACTED] 

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type: Express Electrical Permit - County Status: Issued Project Name: [REDACTED]

Summary Locations Fees Inspections **Attachments** Contacts Sub-Records More Info

Documents like the permit, job card, and inspection instructions can be found in the Attachments of the permit case

Requesting Inspection

Summary Locations Fees **Inspections** Attachments Contacts Sub-Records More Info

Existing Inspections | Request Inspections | Optional Inspections | Next Tab | Permit Details | Main Menu

Existing Inspections Sort Description ▾

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
No records to display.						

Request Inspections Sort Order ▾

Description	Reinspection	Action
DPW - Permit - Electrical Inspection	No	<input checked="" type="checkbox"/>

Results per page 10 ▾ 1 - 1 of 1 << < 1 > >>

[Request Inspection](#)

Dashboard Apply My Work **Request Inspection** Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help

Request Inspections

Search... [Export to Excel](#)

[Request Inspection](#)

When you are ready, you can request inspection via the Inspection menu within the case or through the Request Inspection menu at the top of the screen. For detailed instructions on how to request inspection, click [here](#)

Inspection requests will be reviewed inspection staff and will be scheduled based on availability